

1st Meeting of the second generation of MICI's External Consultative Group (GCE¹)

Summary Minutes

Date	November 16, 2022
Attendees (Alphabetical order)	<u>ECG Members</u> <ul style="list-style-type: none"> • Cesar Gamboa • Henrik Linders • Joseph Milewski • Jimena Psathakis • Anita Ramasastry • Paula Torres Holguín <u>MICI Staff</u> <ul style="list-style-type: none"> • Gastón Aín • Katty Araya • Maria Camila Barriga • Amanda Beaujon • Andrés Bornacelli • Maria Elisa Dugo • Marcos Favero • Rebeca García • Andrea Guevara • Martin Packmann • Andrea Repetto • Esteve Sala • Esteban Tovar • Julio Vázquez
Type of Meeting	Virtual meeting for ECG members and hybrid meeting for MICI staff (duration: 3 hours).

A. Meeting Summary

The first meeting of the ECG was held in a hybrid format with the following objectives:

- Enabling ECG members to get to know one other and the MICI team.
- Introducing the Mechanism, its origin, operation and challenges faced.
- Standardizing the objectives and scope of the ECG.
- Outlining the work methodology, topics to focus on and logistics for next meetings in 2023.

In preparation for this first meeting, ECG members previously received a package with information on MICI basic documents, and they had an individual session with the MICI Director regarding expectations in relation to their participation.

¹ For its acronym in Spanish: “*Grupo Consultivo Externo*”

In order to achieve the established objectives, this meeting consisted of two activity blocks, which are detailed below (please see also Annex I together with the agenda):

- First block: The MICI presented its internal structure, its position within the IDB Group's organizational chart, statistical data on complaints processed, and the general budget it administers. In addition, the Mechanism made a presentation on the process, from receipt of a complaint in the Log to the Determination of Eligibility, as well as procedures in the Consultation Phase and the Compliance Review. Finally, it reported on the activities carried out by the MICI regarding institutional learning issues for the IDB Group, promotion activities to make the Mechanism better known, and strategic partnership activities.
- Second block: Taking into account their experience and expertise, the MICI proposed to ECG members a series of relevant topics for the Mechanism, to be discussed in future sessions. The proposed topics were the following:
 - MICI coordination and articulation with complaint handling mechanisms of the IDB Group Management
 - Access to reparations
 - Management of the risk of retaliation
 - Relationship between the MICI and civil society local organizations
 - Improvements to enable access to the MICI by potential complainants
 - Inputs for future reviews of the MICI Policy
 - Training for MICI staff
 - Establishment of a Code of Conduct for the staff of Accountability Mechanisms (AMS)

B. Agreements

After the session, the MICI and the ECG jointly agreed on a series of actions, which are listed below:

In relation to the topics to be discussed

It was agreed to centralize efforts from the first session in 2023 into two main areas: on the one hand, access to reparations (within the scope of multilateral institutions) and, on the other hand, consideration of the risk of retaliation (within the process of the Mechanism and the actions/methodologies it has previously implemented on this matter).

The topics to be discussed in the second session of the year will be agreed upon after the first session.

In relation to subsequent sessions

1. There will be two sessions in 2023: the first one will be held in-person in the first semester of the year, and the second one will be a virtual meeting in the second semester.

2. For the in-person meeting, a MICI team will hold a virtual preparatory session (webinar-like) with ECG members before the general MICI-ECG session.

This in-person session will be a two-day work meeting, where the two aforementioned topics will be discussed. In this session, a member of the ECG will provide training to MICI on its area of expertise.

3. The second session will be virtual and will address the topics agreed upon after the in-person session. Additionally, in this second session, we will define the topics to be addressed in 2024, as well as work formats and meeting dates.

Annex 1. Session November the 16th, 2022- Agenda

Time	Event
11:00-11:05	Welcome and inauguration of the ECG
11:05-11:15	Round of introductions
11:20-12:00	Introduction to the MICI and its process <ul style="list-style-type: none"> • General Aspects • Log and Eligibility • Consultation Phase • Compliance Review Phase • Communication and Strategic Relationships
12:00-12:10	Coffee break
12:10-13:10	Open discussion about the topics and formats for MICI and ECG joint work
13:15-13:30	Logistics for the next meeting